

**Form E - AFFIDAVIT**

*(to be submitted on Rs.50 stamp paper)*

We, M/s....., registered address.....and manufacturing location at.....do hereby solemnly affirm and declare as under:

1. That the deponent is the registered member of the Export Promotion Council for Handicrafts (EPCH) vide registration no. .... as a manufacturer/exporter of handicrafts.
2. That the deponent is certified under the 'Vriksh Timber Legality Assessment and Verification Scheme' of EPCH with the certificate no. .... with validity till.....
3. That the deponent shall maintain the proper accounts of all raw material purchased, converted to final produce and sold as per the details provided in Appendix – I (attached); and shall be solely responsible for any loss in the event of any discrepancy in the information supplied in Appendix – I.
4. That the deponent shall maintain all the purchase, transit and sales details of the material accounted for in Appendix-I above, and maintain original documents for the same for a minimum period of 5 years. The deponent shall not undertake any purchase or sales of material without accounting for the same in Appendix I.
5. That the deponent shall make available for inspection and review all the documents as specified in Clause 4 of this affidavit to the officers of the EPCH/appointed by the EPCH and/or to officials of the Forest Department.
6. That the deponent confirms that the total quantum of wood and wood products lying in stock in the custody of the deponent matches with the quantity declared in Appendix -I. In case any discrepancy is found between the disclosed quantity and the actual physical quantity on measurement, the deponent shall be solely responsible for the consequences of the same.
7. That the deponent undertakes that if it is found that the conditions of this affidavit are violated or not complied with *in toto*, the Export Promotion Council for Handicrafts (EPCH) shall have the right to suspend/terminate the Vriksh certificate and/or cancel the membership of the deponent or also have the right to impose any other penalty deemed fit and proper.

**DEPONENT**

Verified at New Delhi on this ..... day of ..... 20..... That the contents given in the above affidavit are true and correct to the best of my knowledge and belief. No part of it is false and nothing material has concealed therefrom. In case of any dispute arising between the deponent and EPCH or its representatives, the deponent agrees for arbitration in the courts of Delhi.

**DEPONENT**

## Appendix -I

<b>Table 1a) : Raw material batch details</b>							
Date	Mangifera indica (Mango) Species	State of origin	Opening stock (qty.)	Receipt (Qty.)	Issue (Qty.)	Closing stock (Qty.)	Remarks

  

<b>Table 1b) : Raw material batch details</b>							
Date	Acacia nilotica (Babool) Species	State of origin	Opening stock (qty.)	Receipt (Qty.)	Issue (Qty.)	Closing stock (Qty.)	Remarks

Note: Maintain distinct raw material batch details for each species and for each state of origin. Maintain uniform accounting formats viz., either in volume (cu.m. or cu.ft.) and/or weight (kgs or tons). Details of receipt needs to match with details in Table 2. Details of issue needs to tally with Table 3.

<b>Table 2: Purchase documents details</b>				
S.No.	Purchase date	quantity	Purchase documents – no. and description	Transit documents – no. and description

<b>Table 3: Finished goods sales details/issue details</b>							
S.no.	Invoice no.	date	Item no. and description	No. of pieces	Volume	Raw Material consumption	Wastage %

The contents given in the above tables are true and correct to the best of my knowledge and belief. No part of it is false and nothing material has concealed therefrom. In case of any dispute arising between the deponent and EPCH or its representatives, the deponent agrees for arbitration in the courts of Delhi. We hereby also indemnify EPCH, its officers & its associated inspection/ verification agencies from any liability arising out of any misrepresentation of facts or data presented in this affidavit.

**DEPONENT**